

**PEDESTRIAN AND BICYCLE COMMITTEE MEETING MINUTES**  
**March 8th, 2017**  
**5:30 p.m. in the Old City Hall Council Chambers**

**CALL TO ORDER:** The meeting was called to order at 5:35 pm, by Tessa Jilot.

**1. ROLL CALL**

X Tessa Jilot, Chair – Walking Community	X John Bruning – Centennial Trail Found.
X Tom Morgan, Vice Chair – Bicycling Community	X Kim Golden – General Public
Russ Hersrud – General Public	X Tim Teyler – Senior Citizens
Bev Moss – General Public	Amy Hofer – School District 271
X Madison Jansen – Student Representative	X Mike Fuller – General Public
X MacKenzie Janzen – Alt Student Representative	X Chris DeLorto - Engineer
Amy Evans – City Council Liaison	X Mac Cavasar – Running Community
X Mark Puddy – Landscape Architect	X Denise Jeska – Physically Challenged
Monte McCully – Staff Liaison	
Staff Present: Chris Bosley	

15 members available. 11 voting members present. **Quorum = 8**

**2. CONFLICTS OF INTEREST** None

**3. PUBLIC COMMENTS** None

**4. STAFF REPORT** Tessa reported on the committee chairs meeting. There is funding available to bring speakers into committees

Tessa went over the Open Meeting Laws. Notice of meeting must be posted 5 days before the meeting and the agenda needs to be posted 48 hours before the meeting. The agenda just needs to have a brief description of what will be discussed. The meeting place must be public and ADA accessible.

Monte spoke about applying for a LWCF grant for the skate park and the timeline and design for it.

Chris Bosley talked about the additional bike lanes that will be added during spring striping. He mentioned that the city will receive its first buffered bike lanes this spring.

Chris talked about Kristin Armstrong doing a PSA for us. She is coming to the KROC Center on May 1<sup>st</sup>. He asked if anyone knew her to ask her if she would do a Share the Road PSA. Monte mentioned that he already sent that out and the mayor is working on making that happen. Monte wondered if she charged for something like that. Mac said she is a spokesperson for the United Dairyman’s Association, United health and the YMCA and she may do it if asked by them.

Mac asked about reducing the speed on 3<sup>rd</sup> street south of Harrison to 25. Chris said he would check on it.

**5. APPROVAL OF LAST MONTH’S MINUTES**

**December:** Approval February Minutes

Motion: Mac  
2<sup>nd</sup>: Tom  
Approve: Unanimous  
Against: None

## 6. DISCUSSION ITEMS

- **CDA 2030 Survey** The ped/bike committee was asked to review their roles and responsibilities for a survey as part of one of CDA2030 plan goals. The plan asked that every committee review themselves annually. Tessa suggested that Chris use the PowerPoint presentation he presented to City Council about the committees accomplishments in 2016 and add the Master Plan. **Tessa will submit by Friday.**
  - **Ped/Bike Roles and Responsibilities**
  - **Review the Municipal Code roles and responsibilities related to the Ped/Bike Committee**
  - **Review how the Committee is being accountable to those roles and responsibilities**
  - **Ped/Bike annual goals/accomplishments**
- **SR2S** Will be covered in sub-committees
- **Ped/Bike Spring Field Trip** Bev had mentioned in an email that she wanted the committee to do a field trip. The idea was either do the Arts in Motion walking tour or the Robert Singletary Historical Walking Tour, which costs \$15 per person. Tessa asked for committee thoughts on the idea. Tom said that Robert has a vast store of knowledge and a tour with him would be valuable. Mike mentioned that since we are involved with the Arts in Motion tour that we really should do that. **Bev Moss will schedule the tour.** The committee may schedule this in the summer in place of the Ped/Bike meeting. The committee will invite city officials and the public to join us.
- **Complete Street Policy** Chris Bosley looked through the ordinance and shared it with the Planning Director. One of the problems is that it's not written in ordinance format. The Planning Director is looking at other cities that might have an ordinance in place that we could use as a template.
- **Bike Registration** Monte will advertise the **national bike registry on social media. He will also inform the bike shops so they can point people towards this registry.**
- **Bikeways Master Plan – Public Meeting** Monte will be adding Dalton gardens into the plan. Monte will put a section in that describes the changes since the last plan. **Monte will schedule a public meeting towards the end of March.** Monte will attempt to set it up on March 29<sup>th</sup> from 4 to 6. Monte will set up map displays and a display of the table of contents. There will be comment forms for people to fill out on site or can take home to fill out. Comments will be accepted until April 7<sup>th</sup>. Monte will do a press release and advertise on social media. Mike mentioned he should get bike shops to advertise it.

- **Arts in Motion Brochure** Kim applied for a \$3,000 Rotary grant to get the brochures reprinted. Bev initiated the grant and Kim completed the work. The deadline is Friday and Kim asked for any input on the application. Tim mentioned getting an app made to show people on the route. **Monte will ask Debbie Frisbee about creating one.**
- **Canfield Trail Work** Monte talked about the erosion mitigation that will be happening this year on Canfield and all the trail work that was done by mountain bikers. It was mentioned that a GoFundMe account might be a good way to raise money for the project.

## 7. **PROJECT UPDATES**

- **Pedestrian Friendly Sign** Monte will bring the sign to City Council.
- **Bikeshare - Sponsors** Monte spoke about the progress on Bikeshare. Zagster has spoken with many sponsors and will be speaking with many more next week. Tom mentioned that getting a couple 'test stations' in town might convince to invest.

## 8. **SUB-COMMITTEE REPORTS**

- **Safe Routes to School**
  - Mark Puddy, Amy Hofer, Mike, Tom
    - Mark, Mike, Tom and Amy met and decided to start with Bryan elementary as a pilot project. They are trying to schedule a meeting with the principal to start working on developing their SR2S map for the Bryan zone.
- **Walk Friendly Community**
  - Mike, Tessa, Monte, Maybe Denise
    - No meeting
- **Design Review/Infrastructure**
  - Mac, Russ, John, Tim, Chris
    - No meeting
- **Education**
  - Bev, Kim, Amy Hofer, Russ and Tessa
    - The sub-committee met with Sam Taylor about specific ways to promote education. **Monte mentioned getting members on the Woody and Mayor show.** Tom volunteered. Tessa mentioned that Sam encouraged the committee to post to the city Facebook page as the following is quite a bit larger. Monte asked to have members send him articles or posts and he would run them by Sam and post them. Monte thinks we should have a much larger presence on Facebook than we do. Sam had also mentioned that the committee should give annual or periodic updates to City Council. If there are motions or issues that the committee wants City Council to be aware of then the committee should add a cover to the minutes with the issue. Monte

asked committee members to send him ideas for a cover form. **Monte will ask Amy Ferguson if a cover letter is allowed. Chris mentioned that putting the Ped/Bike issues in the 'Heads Up' might be an option.**

- **Ad Hoc Bikeways Master Plan**
  - Mark, Chris, Tom, Monte, Kim
    - Already discussed

## 9. **ROUND TABLE**

**Tess Jilot** talked about the questions the state has on the driver's test. They are not easy questions. They are available on the practice test online

**Tom Morgan** is excited about the opportunity the mayor is providing him to start building bikes for kids at the old armory on Walnut Street. The program will also teach kids how to work on bikes and will help provide them with cheap parts if they need them.

**Russ Hersrud**

**Bev Moss**

**Madison Janzen** asked about Bikeshare sponsorship. **Monte will send the sponsorship brochure to the committee.**

**MacKenzie Janzen** In addition to the other items we set forth in the beginning regarding the Vision2030, she suggested we include the public meeting

**Amy Evans**

**Mark Puddy** Mark learned how to work on bikes at the bike collective. Said it was great.

**John Bruning** The trail foundation is beginning the process to look for a new Executive Director.

**Kim Golden**

**Tim Teyler**

**Amy Hofer**

**Mike Fuller**

**Chris DeLorto** spoke about the Idaho Safe Routes to School Healthy Kids program and how it passed the senate. He would like the committee to write a letter in support of this bill. The bill will go to the house soon. **Chris will write the letter and send it around for approval to be sent.**

**Russ Hersrud**

**Mac Cavasar** spoke about free Ironman gear.

**Denise Jeska** mentioned that the discussion with city council went well regarding snowplowing downtown

**Monte McCully**

Move to adjourn 7:45 pm – Motion: Mark, 2<sup>nd</sup> : Tom

**10. NEXT REGULAR MEETING: Weds. April 12<sup>th</sup>, 2017 @ 5:30pm Old Council Chambers**